

**FEDERAL PUBLIC DEFENDER**  
**MIDDLE and WESTERN DISTRICTS OF LOUISIANA**  
**LAFAYETTE HEADQUARTERS**  
102 Versailles Boulevard, Suite 816  
Lafayette, Louisiana 70501

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**POSITION ANNOUNCEMENT**  
**Assistant Federal Public Defender**  
02-2017

The Office of the Federal Public Defender for the Middle and Western Districts of Louisiana is accepting applications for an entry level Assistant Federal Public Defender position to be stationed in the **SHREVEPORT OFFICE**, which is located at 300 Fannin Street, Suite 2199, Shreveport, LA 71101. The Office of the Federal Public Defender, which has staffed offices in Baton Rouge, Lafayette and Shreveport, operates under the authority of the Criminal Justice Act, 18 U.S.C. § 3006A, to provide court-appointed defense services in federal criminal cases to individuals unable to afford counsel.

**Requirements.** An Assistant Federal Public Defender is an attorney position. Applicants must be: (1) a graduate of an accredited law school and admitted to practice and in good standing before the highest court of a State; (2) licensed to practice in the U.S. District Court for the Western District of Louisiana by the time of entrance on duty; and (3) licensed to practice law in the State of Louisiana, or must become so licensed at the earliest opportunity after entrance on duty. Appointment is subject to a satisfactory FBI name and fingerprint check, and verification of United States citizenship or eligibility to work in the United States and receive compensation from a federal agency.

**Duties.** This is an entry level position. As such, the Assistant Federal Public Defender in this position acts under the direction and supervision of the Branch Chief Assistant Federal Public Defender. Duties include: legal research; drafting of motions, memoranda, sentencing memos, briefs, appeals and petitions for writs of certiorari; review and analysis of discovery; assist Branch Chief with all aspects of case preparation; assist in client communications; and perform any other case-related duties, including limited court appearances, as assigned by the Branch Chief. The position requires occasional travel. An Assistant Federal Public Defender may not engage in the private practice of law.

**Selection Criteria.** The successful applicant will have: an established capacity or clearly demonstrated aptitude for excellence in criminal defense practice; a demonstrated commitment to the representation of indigent accused persons; a reputation for personal and professional integrity; strong legal research, word processing, legal analysis and writing skills; an established capacity to communicate effectively with clients, witnesses, colleagues, office staff and court personnel; an established capacity to complete assignments timely; and an established capacity to work both independently and collaboratively. At least one year of federal or state criminal defense experience or appellate writing experience is preferred.

**Salary and Benefits.** The position is an entry level full-time position with federal benefits and salary commensurate with entry level experience and qualifications. The entry level salary for an Assistant Federal Public Defender ranges from \$60,210 to \$69,509 per annum, depending on level of experience. Benefits include health and life insurance, retirement, and the Thrift Savings Plan. Salary is payable only by Electronic Funds Transfer (direct deposit).

**How to Apply.** Qualified persons may apply by forwarding a letter of interest, resume, and two references to Zach Brevis, Administrative Officer, 102 Versailles Blvd., Suite 816, Lafayette, LA 70501, or [zach.brevis@fd.org](mailto:zach.brevis@fd.org). Applications must be received by **5:00 p.m. on FRIDAY, June 23, 2017**. The position is contingent on the availability of federal funding. Only those granted an interview will be contacted. **No phone calls please.**

*The Office of the Federal Public Defender is an equal opportunity employer.*