

**FEDERAL PUBLIC DEFENDER
MIDDLE and WESTERN DISTRICTS OF LOUISIANA**

Rebecca L. Hudsmith
Federal Public Defender
Lafayette Office
102 Versailles Blvd., Suite 816
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Betty Marak
Assistant Federal Public Defender
Shreveport Office
300 Fannin St., Suite 2199
Shreveport, LA 71101

POSITION ANNOUNCEMENT: ASSISTANT FEDERAL PUBLIC DEFENDER

The Office of the Federal Public Defender for the Middle and Western Districts of Louisiana is accepting applications for the position of Assistant Federal Public Defender to be duty-stationed at the SHREVEPORT office of the Federal Public Defender, 300 Fannin Street, Suite 2199, Shreveport, Louisiana 71101. The Office of the Federal Public Defender, which has staffed offices in Baton Rouge, Lafayette and Shreveport, operates under the authority of the Criminal Justice Act, 18 U.S.C. § 3006A, to provide court-appointed defense services in federal criminal cases to individuals unable to afford counsel.

Requirements: An Assistant Federal Public Defender is an attorney position. An applicant must be (1) a graduate of an accredited law school and admitted to practice in good standing before the highest court of a state; (2) licensed to practice in the U.S. District Court for the Western District of Louisiana by the time of entrance on duty; and (3) licensed to practice law in the State of Louisiana, or must become so licensed at the earliest opportunity after entrance on duty. Appointment is subject to a satisfactory FBI fingerprint check.

Selection Criteria: The successful applicant will have: an established capacity or clearly demonstrated aptitude for excellence in criminal defense practice; a demonstrated commitment to the representation of indigent accused persons; a reputation for personal and professional integrity; strong legal research, word processing, legal analysis and writing skills; an established capacity to communicate effectively with clients, witnesses, colleagues, office staff and court personnel; an established capacity to complete assignments timely; and an established capacity to work both independently and collaboratively.

Duties: This is an entry level position and the Assistant Federal Public Defender in this position acts under the direction and supervision of the supervisory attorney of the Shreveport office. Duties include: legal research; drafting of motions, memoranda, sentencing memos, briefs, appeals and petitions for writs of certiorari; review and analysis of discovery; assist with all aspects of case preparation; assist in client communications; and perform any other case-related duties, including court appearances and trials, as assigned by the supervisory attorney, in connection with the legal representation of indigent persons charged with criminal offenses in the United States District Court for the Western District of Louisiana. An Assistant Federal Public Defender may not engage in the private practice of law. The position requires the successful applicant to reside in the Shreveport area. Travel to remote jails and other courthouses will be necessary.

Salary/Benefits: This position is full-time with federal benefits and salary commensurate with professional attorney experience and qualifications. The entry-level salary begins at \$66,214.00. Employees of the Federal Public Defender Office are considered at-will employees. The position is subject to mandatory electronic funds transfer (direct deposit).

Application Information: Qualified persons may apply by forwarding a letter of interest, resume, references and writing sample via mail to Betty Marak, 300 Fannin Street, Suite 2199, Shreveport, Louisiana 71101, or via email to Betty_Marak@fd.org. Position will remain open until filled, with an approximate start date of July 1, 2024. No phone calls please. Position dependent on funding.

The Federal Public Defender is an Equal Opportunity Employer.